

KIRKLEES METROPOLITAN COUNCIL**ANNUAL COUNCIL****WEDNESDAY 18 MAY 2005****DATES, TIMES AND VENUES OF COUNCIL MEETINGS 2005/2006****WARDS AFFECTED:** All**STATUS OF REPORT:** Public**KEY FACTS AND OFFICER ADVICE:**

This report sets out details of the proposals for meetings of the full Council in 2005/2006.

Council Business Committee at a meeting held on 31 March 2005 proposed the following programme of Ordinary Meetings of the Council in 2005/2006:

Wednesday 22 June 2005
Wednesday 20 July 2005
Wednesday 14 September 2005
Wednesday 19 October 2005
Thursday 8 December 2005
Wednesday 18 January 2006
Wednesday 5 April 2006

'Budget' Council either 22 February 2006 or 1 March 2006 (the actual date to be confirmed by Council later in the Municipal Year)

The provisional date for the Annual Meeting is 24 May 2006.

All meetings are scheduled to commence at 1.00 p.m. at the Town Hall, Huddersfield.

A copy of the report considered by Council Business Committee is attached for Members information. Please note that the date of 26 October 2005 mentioned in the report is a school holiday - hence the alteration of the date of the Council Meeting to 19 October 2005.

The date of the 'Budget' Meeting will be considered by Council Business Committee later in the year who will recommend a preferred date to Council. That Council Meeting will specify if that one meeting will solely be the Council's Budget Meeting in accordance with Council Procedure Rule 3.

Members are asked to note that a Special Meeting of the Council will be held in the evening of Friday 7 October 2005 (Freedom of the Borough Ceremony).

RECOMMENDATIONS:

(1) That in accordance with Council Procedure Rule 1 (i) (j) the Annual Council Meeting approves the programme of Ordinary meetings of Council in 2005/2006 as listed above.

(2) That the provisional date of the Annual Meeting for the Municipal Year 2006/2007 be noted.

BACKGROUND INFORMATION AND CONTACT OFFICER:

Report to Council Business Committee 31 March 2005

Contact Officer: John Quarmby, 01484 221703

KIRKLEES METROPOLITAN COUNCIL

<p>COUNCIL BUSINESS COMMITTEE - 31 MARCH 2005 ANNUAL MEETING OF THE COUNCIL - 18 MAY 2005</p>
<p>TITLE: DATES OF ORDINARY MEETINGS OF THE COUNCIL 2005/06</p>
<p>STATUS OF REPORT: Public</p>
<p>WARDS AFFECTED: None specific</p>
<p>WHY IS IT COMING HERE?</p> <p>Council Procedure Rule 2 states that the dates for the ordinary Council Meetings in each Municipal Year will be determined by the Council following recommendations made by the Council Business Committee.</p>
<p>WHAT ARE THE KEY POINTS?</p> <p>Following discussion with Cultural Services Hall Bookings regarding the availability of rooms, specifically for the 'Break Out' sessions held between 1.00 p.m. and 3.00 p.m. on the day of Council, the following dates are suggested for ordinary meetings of Council during the 2005/06 Municipal Year (the Annual Meeting will be held on 18 May 2005 commencing at 1.00 p.m.):</p> <p>Wednesday 22 June 2005 Wednesday 20 July 2005 Wednesday 14 September 2005 Wednesday 26 October 2005 Thursday 8 December 2005 * please see below Wednesday 18 January 2006 Wednesday 1 March 2006 (Budget Meeting) Wednesday 5 April 2006 Wednesday 24 May 2006 (Provisional date for the Annual Meeting)</p> <p>A Special Council Meeting is scheduled for Friday 7 October 2005 (evening) to confer the Freedom of the Borough on the citizens of the Besancon subject to the proposal being approved at the Special Council Meeting to be held on 13 April 2005. A separate report on this proposal is included with the Agenda.</p> <p>*The reason for the suggested December 2005 meeting being held on a Thursday instead of the 'normal' Council day of a Wednesday is because the Town Hall has been booked for an orchestral concert on 7 December 2005. The only rooms available on that date to accommodate the 'Break Out' sessions would be the Council Chamber, the Members Lounge and Room 16. These latter two rooms have provisionally been booked from 1.00 p.m. to 3.00 p.m. should Members wish to meet on 7 December instead of 8 December 2005. The Reception Room is only available for Council use between 2.00 p.m. and 6.00 p.m. on 7 December 2005 being booked from 6.00 p.m. onwards for use by the orchestral concert organisers and up to 2.00 p.m. by a local organisation hosting a festive lunch. If Council meets on 7 December</p>

2005 then the tea break would have to be brought forward to 4.30 p.m to ensure that the Reception Room was vacated and cleared by 5.30 p.m.

Enquiries were made of Hall Bookings to move forward the December meeting to 30 November 2005. However the Town Hall has been booked for an orchestral concert that day and both the Main Hall and the Reception Room are not available from 12.30 p.m. onwards.

RECOMMENDATION:

Council Business Committee are requested to approve the proposed dates as set out above for ordinary meetings of the Council for 2005/06 for referral to the Annual Meeting for confirmation.

CONTACT OFFICER:

John Quarmby, Decision Support Unit. Tel: 01484 221703

JQ/PAW

23 March 2003